



School Leadership Team

Meeting Minutes

March 8, 2021

- I. Welcome and approval of [February 8](#) minutes including items in Safety and Title IX log - 7:30-7:35p
 - A. Vote on approval
 - B. Reminder: Next meeting - April 12 @ 7:30-8:30p (2nd Monday of the month)

<p>Attendees:</p> <p>Brooklyn Hough, Principal CeCe Muhizi, PTA President Courtney Hubbard, Principal Fellow Cristy Travaglino, Parent, Chair Brandi Marks, Parent Rebecca Grgurina, Asst Principal Yahaira Jackson, Parent, Timekeeper Cynthia Karim, Parent Courtney Riley, Teacher (Art)</p>	<p>Attendees cont.:</p> <p>Emily Bullard, Teacher (Kindergarten) Megan Last, Teacher (3rd grade) Michele Baxley, Teacher (6th grade)</p> <p><u>Not Present</u></p> <p>Laura Bernstein, Parent Recorder Lisa Vaughan, Parent Gigi Dharmalingam, Parent Sarah Jane, Teacher's Assistant Kelly Taylor, Talent Development</p>
<p>Meeting started: 7:32 pm. Meeting recorded by Cynthia Karim. February 8, 2021 Minutes Approved.</p>	

- II. Feedback from Student Council President Maya Claffey - 7:35-7:45p
 - A. What are some of the main challenges you think students are experiencing this year?
 - B. What ideas do you have for helping solve those challenges?

Student Council President presented student feedback and ideas for improving in-class work (i.e. breakout discussion requirements), providing support for middle schoolers through more opportunity to connect with counselors (i.e. optional office hours), and ways for teachers to help students catch-up/see missed classes (i.e. recording class zoom lectures). Related specifically to 6th grade, it was acknowledged that this year has been difficult (new school, starting middle school virtually, more/different work than elementary

school, more responsibilities). Many ideas presented were perceived as positive and SLT encourages teachers/administration to continue to review and incorporate improvement ideas.

III. Update on D/F report and chronic absenteeism - 7:45-8:00p

A. [Summary of data, takeaways and remediation strategies](#)

Reviewed additional CMS District information and feedback on previously-submitted questions. Reviewed grade distribution across several criteria and percentage comparisons between RFSA and other schools. Discussed ideas for continued improvement and shift from reactive to proactive action. Noted PTA will be involved in providing parental support as we continue the 2020-21 school year and move into 2021-22.

IV. Feedback from [parent survey](#) - 8:00-8:10p

A. 94 responses received as of 7:50 pm on 3/2

B. Ask for volunteer to review the results and share takeaways

Discussed reasons for better response rate and communication to parents in general (what is being received and reviewed vs. ignored/missed). Brandi agreed to review the survey responses and report back with key takeaways.

V. Discuss student fees for next year - 8:10-8:25p

A. Student fees for 2020-21 were \$20/student. Covered costs of

1. Agendas
2. RAZ Kids
3. Smore newsletter

B. Many families didn't pay student fees

C. Feedback on fees for 2021-2022

Discussed how fees changed for 2020-21 with the change to remote learning. Many fees not paid (and fees cannot be required). Discussed ideas for what is important to include for 2021-22 school year.

VI. Closed session - 8:25-8:30p

A. Safety and/or Title IX issues (if any)

Adjourned 8:54 pm.